

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 17th January 2019 at 6.30 pm.

PRESENT:

Councillor M Champion	Chairman
Councillor J Barclay	
Councillor J P Collins	
Councillor T Dalley	
Councillor R Goodman	from point mentioned
Councillor D Wilkins	
Councillor Mrs V Dalley	Ex-Officio

IN ATTENDANCE:

Janet Ritchie, Committee Support Officer; Steve Dodd & Jonny Guyett, Amenities Team; Mrs Babs Eveson & Mrs Rae Maher representing the Community Green Space Project.

The Chairman explained the safety procedures to all present.

Councillor Goodman entered the meeting at 6.31pm.

A.4007 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4007.2 RESOLVED: that apologies from Councillors Ms Fox, Godolphin and Ms Pearce for non-attendance at the meeting of the Amenities Committee held on 17th January 2019 were received

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4008 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that Councillor Pearce was making good progress.

The Town Clerk was on sick leave until 21st January.

It was agreed to move agenda item 9 for consideration before agenda item 8, to enable items 8 and 10 to be taken consecutively.

A.4009 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ALL ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interest.

A.4010 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

There were no written requests.

A.4011 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 15TH NOVEMBER 2018 AND THE CHAIRMAN TO SIGN THEM

A.4011.2 RESOLVED: that the minutes of the meeting of this Committee held on 15th November 2018 were approved and signed by the Chairman

Proposed by Councillor Champion
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.4012 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

A.3983 The Town Clerk had been unable to find a suitable temporary appointment for Amenities & Projects Manager and was continuing to oversee the role. Councillor Collins

expressed concern that this was putting extra work on the Town Clerk and requested that the matter was returned to the Staffing Committee for further discussion.

A.3984.2 The contract for recommended tree works at the green space sites had been awarded and work was in progress.

A.3987.2 The litter bins had been purchased for Meneth Road green spaces.

A.3998.2 Work on the roller door panel for Unit 5 was scheduled to start imminently.

A.3999.2 Lighting in the clock tower had been replaced.

A.4013 TO RECEIVE A REPORT ON EXPENDITURE BY CODE FOR THE AMENITIES REVENUE BUDGET 2018/2019 TO THE END OF NOVEMBER 2018 AND APPROVE ANY ACTION

It was noted that funds were being transferred from Earmarked Reserves to adjust the Equipment Maintenance and Purchase budget (5030) and that an increase in the Store Water budget (5340) had been included in the revenue budget for 2019/2020.

A.4013.2 RESOLVED: that a report on expenditure by code for the Amenities revenue budget 2018/2019 to the end of November 2018 was approved

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

A.4014 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATION, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

Mrs Rae Maher representing the Community Green Space Project, gave a presentation of a new initiative to enhance a green space in a residential area of the town as a community asset. Local groups and organisations were being approached for practical help and advice and the general response from them had been favourable. The group was seeking funding to purchase equipment to support the project.

**A.4015 GRANT AID APPLICATIONS
(i) COMMUNITY GREEN SPACE (LOCAL GOVERNMENT (MISC. PROVISIONS) ACT 1976 s.19**

A short discussion took place. Members agreed that the committee required a breakdown of costs and the amount of grant that was being requested, before deciding.

A.4015.2 RESOLVED: that the Grant Aid Application from Community Green Space was deferred until the next Amenities meeting on 21st March 2019, when costs were available and this Committee would be better placed to offer a grant

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

Mrs Babs Eveson and Mrs Rae Maher left the meeting at 6.55pm.

A.4016 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING AMENITIES OPERATIONS NOVEMBER 2018 TO MARCH 2019, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Amenities Team had undertaken a wide range of duties including routine inspection and maintenance of equipment and green spaces, seasonal specific tasks to improve amenities assets and had attended equipment training courses. The team was having regular monthly meetings with the Town Clerk to ensure smooth running of all operations.

The Town Clerk praised the Amenities Team for its hard work and the high standards that had been maintained.

A.4016.2 RESOLVED: that a report from the Town Clerk regarding Amenities operations November 2018 to March 2019 was received

Proposed by Councillor Collins
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.4017 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE LOCAL MAINTENANCE PARTNERSHIP 2019 AND APPROVE ACTION

Cornwall Council confirmed its LMP Grant offer of £3850.56 for 2019/2020.

A.4017.2 RESOLVED: that correspondence from Cornwall Council regarding the Local Maintenance Partnership offer of funding for 2019 was received and the offer approved

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4018 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE 2019 OFF-STREET PARKING ORDER AND AGREE ANY RESPONSE

It was noted that there was no proposed increase in the 1-hour and 2-hour parking charges for Rosewarne Car Park.

A.4018.2 RESOLVED: that correspondence from Cornwall Council regarding the 2019 Off-Street Parking Order was received

Proposed by Councillor Champion
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

A.4019 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING THE CHRISTMAS LANTERN PARADE 2018 AND APPROVE ANY ACTION

The Town Clerk reported that due to forecast adverse weather conditions of high winds and rain for the evening of 19th December, the 2018 Lantern Parade had been cancelled, after careful consideration, in the interests of safety. It was intended that the lanterns made by the schools could be used for the 2019 event and the arrangements that had been in place remained the same for 2019.

A.4019.2 RESOLVED: that a report from the Town Clerk regarding the Christmas Lantern Parade 2018 was received

Proposed by Councillor Collins
Seconded by Councillor Barclay

On a vote being taken the matter was approved
unanimously.

**A.4019.3 RESOLVED: that the arrangements for the 2018
Lantern Parade were approved for 2019**

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved
unanimously.

**A.4020 THAT THE COUNCIL RESOLVES UNDER THE 1960
PUBLIC BODIES ADMISSION TO MEETINGS ACT TO
EXCLUDE THE PRESS AND PUBLIC DUE TO THE
CONFIDENTIAL NATURE OF THE BUSINESS TO BE
DISCUSSED**

**A.4020.2 RESOLVED: that under the 1960 Public Bodies
Admission to Meetings Act the press and public were
excluded**

Proposed by Councillor Champion
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved
unanimously.

**A.4021 TO RECEIVE A QUOTATION FOR A NOTICEBOARD TO BE
PROVIDED FOR PENGEGON ALLOTMENT GARDENS,
APPROVE ACTION AND AUTHORISE EXPENDITURE**

A quotation for a noticeboard for Pengegon Allotments was
considered, in a design which matched the Town Council's
existing noticeboards. It was noted that the supplier offered
a lifetime guarantee on the product.

The purchase of a Centenary war horse bench seat for
Camborne Recreation Ground was already approved by this
Committee (A3983.9), and it was agreed to place one order
for both items, to keep delivery costs to a minimum.

**A.4021.2 RESOLVED: to purchase a noticeboard for Pengegon
Allotment Gardens, from David Ogilvie Ltd, using funds
from the Street Furniture budget, and to order the
Centenary war horse bench seat for Camborne**

Recreation Ground, already approved (A3983.9), from the same supplier, funding to come from the Town Promotions budget

Proposed by Councillor Barclay
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

A.4022 TO RECEIVE A QUOTATION FOR A REPLACEMENT BASKET SWING FOR TRESLOTHAN ROAD PLAYING FIELD AND AGREE ACTION

The existing swing seat was broken and a replacement was required.

A.4022.2 RESOLVED: to purchase a replacement basket swing seat for Treslothan Road Playing Field, from GB Sport & Leisure, using funding from the Green Spaces Small Works budget, to be installed by DJM Gardening & Groundworks Solutions using funding from the Specialist Contractors budget

Proposed by Councillor Barclay
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman Closed the meeting at 7.08pm.

