

Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 22nd August 2019 at 6.30 pm.

PRESENT:

Councillor M Champion	Chairman
Councillor D Wilkins	Vice Chairman
Councillor J P Collins	
Councillor Mrs V Dalley	
Councillor R Goodman	
Councillor Ms M Pearce	

IN ATTENDANCE:

Samantha Hughes, Acting Deputy Town Clerk & Finance & Administration Officer; Janet Ritchie, Committee Support Officer; James Hardy, Amenities and Projects Officer, Heather Kirkham, Minute Taker; two members of the public, representing Camborne Day Care Service; one member of the public.

The Chairman explained the safety procedures to all present.

A.4085 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4085.2 RESOLVED:

i) that the apologies from Councillor T Dalley for non-attendance of the meeting of the Amenities Committee held on 22nd August 2019 were received

ii) that the matter of Apologies not being given by Councillors for non-attendance at meetings to be placed as an agenda item for consideration by Full Council

Proposed by Councillor Collins
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4086 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

A.4087 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ALL ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interest.

A.4088 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

There were no dispensation requests.

A.4089 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 4TH JULY 2019 AND THE CHAIRMAN TO SIGN THEM

A.4089.2 RESOLVED: that the minutes of the meeting of this Committee held on 4th July 2019 were received, approved and signed by the Chairman

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4090 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

A.4091 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

No members of the public wished to speak.

A.4092 GRANT AID APPLICATIONS:

The Camborne Day Care Service – Cornwall Council (Local Government Act 1972, S.144)

The matter was discussed but it was felt that as the grant application was basically asking the Town Council to supply

grant funding to support a service supplied by Cornwall Council it would not be appropriate to agree the grant aid application. The Acting Deputy Town Clerk & Finance & Administration Officer informed Members that having taken advice on this matter; it was suggested that the grant aid applicant should approach the relevant Electoral Division Cornwall Councillor for funding which in this particular case was Councillor J P Collins.

A.4092.2

RESOLVED: that

- i) The Grant Aid Application from 'The Camborne Day Care Service' was refused; and**
- ii) The applicant should contact the relevant Electoral Division Cornwall Councillor (Councillor J P Collins) for funding from the appropriate Cornwall Council Community Chest Fund**

Proposed by Councillor Collins
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4093

TO RECEIVE A 'DRAFT CONSULTATION FINDINGS REPORT' FROM THE ENGAGEMENT OFFICER;

- i) Instruct the Project and Amenities Officer to investigate entitlement to S106 monies.**
- ii) Request that the Project and Amenities Officer and the Engagement Officer to prepare a report, tender specification and draft 106 application for consideration at Full Council and agree any action.**

The Engagement Officer had carried out an extensive public consultation during July and August concerning Camborne Town Council's Parks and Green Spaces.

Members considered the results of this consultation.

Replacement of the play equipment and surfacing at Camborne Recreation Ground had been identified as a priority.

A.4093.2

RESOLVED: that the Project and Amenities Officer was instructed to investigate entitlement to S106 monies

Proposed by Councillor Collins
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

A.4093.3 **RESOLVED: that the Project and Amenities Officer and the Engagement Officer were requested to prepare a report, tender specification and draft 106 application for consideration at the September Full Council meeting**

Proposed by Councillor Ms Pearce
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4094 **TO RECEIVE A VERBAL REPORT FROM THE PROJECT AND AMENITIES OFFICER ON THE TREE WORKS AT BASSET ROAD, AGREE ANY ACTION, AND APPROVE ASSOCIATED EXPENDITURE IF APPROPRIATE**

The Project and Amenities Officer gave a verbal report and updated Members on the tree works at Basset Road. It had been necessary to carry out this work as some of the tree branches were impeding the signal to the CCTV network. Members discussed the matter and it was highlighted that the Care Home in Basset Road was dissatisfied with the way the works were carried out.

A.4094.2 **RESOLVED: that a letter of apology was sent to the Care Home explaining the need for the work carried out**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4094.3 **RESOLVED: that the verbal report from the Project and Amenities Officer was received**

Proposed by Councillor Champion
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.4095 **TO RECEIVE PUBLIC CORRESPONDENCE REGARDING ISSUES AT BEACON RECREATION GROUND, A REPORT FROM THE PROJECT AND AMENITIES OFFICER ON ONGOING WORKS AT BEACON RECREATION GROUND, AGREE ANY ACTION AND APPROVE ASSOCIATED EXPENDITURE**

The Project and Amenities Officer informed Members that the agreed relocation of the play equipment would take place from the 16th September 2019 and was due to be completed by the

4th October 2019. A site plan would be available from the 9th September 2019.

Members discussed ongoing works at Beacon Recreation Ground extensively and various issues were highlighted including:

- Dogs fouling in the play equipment area (although a Dog Exclusion Order was in place) and whether it should be fenced off.
- The cost of the resin pathway was considered expensive and members queried whether a less costly alternative was available.
- There was a need to i) get the gateway repaired, ii) erect a gate and fencing which would separate the play equipment area from the part of the park where dogs were permitted and iii) fence off around the copse.
- Members also discussed the issue of a tree in the copse, which it had previously been thought might need cutting back. However, the Project and Amenities Officer informed members that an independent Tree Surgeon had declared that the tree was healthy and did not present a safety issue; and did not recommend felling or any major lopping.

A.4095.2 **RESOLVED: that quotes were obtained from local companies for the cost of laying the path; in resin finish and in tarmac, to be taken to the next Full Council meeting on the 10th September 2019**

Proposed by Councillor Goodman
Seconded by Councillor Pearce

On a vote being taken the matter was approved unanimously.

A.4095.3 **RESOLVED: that the Project and Amenities Officer investigated the cost of gates and fencing at Beacon Recreation Ground, to fulfil all safety and access requirements**

Proposed by Councillor Goodman
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4095.4 **RESOLVED: that a copy of the arboriculturist's report was sent to the concerned resident, together with a letter from the Council explaining its reasons for not carrying work out on the tree but that the Council would monitor the situation by increasing the regularity of inspections**

Proposed by Councillor Collins
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by the majority with one abstention.

A.4096 TO RECEIVE A REPORT ON EXPENDITURE BY CODE FOR THE AMENITIES REVENUE BUDGET 2019/20 TO THE END OF MAY 2019 AND APPROVE ANY ACTION

No action identified.

A.4096.2 RESOLVED: that the report on expenditure by code for the Amenities revenue budget 2019/20 to the end of May 2019 was received

Proposed by Councillor Champion
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.4097 TO RECEIVE A REPORT ON EXPENDITURE BY CODE FOR THE AMENITIES REVENUE BUDGET 2019/20 TO THE END OF JUNE 2019 AND APPROVE ANY ACTION

No action identified.

A.4097.2 RESOLVED: that the report on expenditure by code for the Amenities revenue budget 2019/20 to the end of June 2019, was received

Proposed by Councillor Wilkins
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

A.4098 TO RECEIVE A QUOTE FOR THE PURCHASE OF EQUIPMENT FOR THE USE BY THE ENGAGEMENT OFFICER, AMENITIES AND LIBRARY STAFF, AND GENERAL TOWN COUNCIL BUSINESS, APPROVE PURCHASE AND AUTHORISE ASSOCIATED EXPENDITURE

The Engagement Officer requested that the Council invested in a basic store of events equipment, which could be easily stored and transported, and would alleviate the need to borrow or hire these items, ultimately improving the professional image of the Council in its engagement with the public.

Members discussed the quote and agreed that a need had been identified for this equipment and that it would be a useful long-term investment.

A.4098.2 **RESOLVED: that a quotation for the purchase of events equipment for the use by the Engagement Officer, Amenities and Library staff, and for general Town Council business was approved, using funds from the Town Council's Marketing and Promotions budget**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Pearce

On a vote being taken the matter was approved unanimously.

A.4099 **TO RECEIVE CORRESPONDENCE FROM BID CAMBORNE REQUESTING PERMISSION TO ERECT A CHRISTMAS TREE IN THE TOWN SQUARE, AND THE USE OF THE TOWN COUNCIL'S ELECTRIC SUPPLY**

A.4099.2 **RESOLVED: that correspondence from BID Camborne requesting permission to erect a Christmas Tree in the Town Square, and the use of the Town Council's electricity supply, was received and permission was granted**

Proposed by Councillor Collins
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

A.4100 **TO RECEIVE AND APPROVE A REQUEST FROM CAMBORNE PRODUCE ASSOCIATION TO USE THE UNICORN ON THE TOWN COUNCIL LOGO, AS PART OF THEIR LOGO**

Discussion took place.

A.4100.2 **RESOLVED: that a request from Camborne Produce Association to use the unicorn on the Town Council logo, as part of their logo, was received and permission was granted**

Proposed by Councillor Pearce
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.08pm.

SIGNED BY THE CHAIRMAN.....

DATE