

Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 24th October 2019 at 6.30 pm.

PRESENT:

Councillor M Champion	Chairman
Councillor D Wilkins	Vice Chairman
Councillor J P Collins	
Councillor Mrs V Dalley	
Councillor R Goodman	from point mentioned
Councillor J Morgan	from point mentioned
Councillor Ms M Pearce	

IN ATTENDANCE:

Janet Ritchie, Committee Support Officer; Melanie Negus, Administrative Assistant; Rose Hitchens-Todd, Engagement Officer; James Hardy, Project and Amenities Officer, and two members of the public.

The Chairman explained the safety procedures to all present.

A.4101 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4101.2 RESOLVED: that the apologies from Councillor T Dalley for non-attendance, and Councillors R Goodman and Morgan for late arrival of the meeting of the Amenities Committee held on 24th October 2019 were received

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

Councillor R Goodman entered the meeting at 6.31 pm.

A.4102 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

A.4103 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ALL ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Mrs Dalley declared an interest in Agenda item 11 as she was the Church Warden for Camborne Parish Church.

A.4104 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

There were no dispensation requests.

A.4105 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 22ND AUGUST 2019 AND THE CHAIRMAN TO SIGN THEM

A.4105.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 22nd August 2019 were received, approved and signed by the Chairman

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously by those entitled to vote.

A.4106 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

A.4107 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

Two members of the public spoke passionately regarding the Copse area located in Beacon Park, and the Park area, their issues were:

- Works needed on a mature Ash Tree.
- Anti-social behaviour.
- Insufficient litter bins.
- Dog Fouling.
- Overlooking by people in the copse area.

They requested that the Town Council install an 8ft fence to protect their properties from overlooking.

Councillors discussed these issues and advised the members of the public that:

- The works on the aforementioned tree in the copse area was in hand.
- Instances of anti-social behaviour in public areas was a police matter and should be reported accordingly.
- There was a litter bin provided and an additional one had been agreed to be installed, sometime in the near future. When public use bins were full it was the responsibility of members of the public to take waste away with them.
- Dog fouling should be reported to Cornwall Councils Dog Wardens as they were the ones with enforcement powers.
- The Town Council were not in a position to install fences to protect privacy to properties backing onto green spaces, this was the responsibility of the residents; as most residents would have taken ownership of properties with the knowledge that they backed onto parks or green spaces.
- The Town Council had at a previous meeting Resolved (A.4054.4) to discuss the upkeep of the Copse area when ALL works in the Park were completed.

A.4108 TO RECEIVE A REPORT ON EXPENDITURE CODE FOR THE AMENITIES REVENUE BUDGET 2019/20 TO THE END OF SEPTEMBER 2019 AND APPROVE ANY ACTION

A.4108.2 RESOLVED: that a report on expenditure code for the Amenities revenue budget 2019/20 to the end of September 2019 was received

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4109 TO RECEIVE A VERBAL UPDATE FROM THE PROJECT & AMENITIES OFFICER REGARDING AN INVESTIGATION TO ALLOW REPAIRS TO THE TOWN CLOCK, AGREE ACTION AND AUTHORISE EXPENDITURE

The Project & Amenities Officer reported that the Town Clock's mechanism was in excellent condition, but there were ongoing electricity supply problems. He was in contact with Western Power to get the issues resolved.

A.4109.2 RESOLVED: that a verbal update from the Project & Amenities Officer regarding an investigation to allow

repairs to the Town Clock, was received. The Chairman and Vice Chairman were given delegated powers and a budget of £1,000 to be taken from Budget 320 cost code 5190, to proceed with the necessary repairs to the Town Clock

Proposed by Councillor Collins
Seconded by Councillor M Pearce

On a vote being taken the matter was approved by a Majority.

Having declared an interest in the next Agenda item Councillor Mrs Dalley left the room.

A.4110 TO RECEIVE A REPORT FROM THE ENGAGEMENT OFFICER "APPROACH FOR SUPPORT FOR THE CHRISTMAS TREE FESTIVAL FROM THE PARISH CHURCH" AND A COSTING FOR SPONSORSHIP OF TWO CHRISTMAS TREES, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

A.4110.2 RESOLVED: that a report on 'Approach for support for the Christmas Tree Festival', from the Engagement Officer, was received

Proposed by Councillor Collins
Seconded by Councillor M Pearce

On a vote being taken the matter was approved unanimously.

A.4110.3 RESOLVED: that the sponsorship a Christmas Tree to stand outside of Camborne Church was approved, and the expenditure to be taken from the Budget 320, Marketing and Promotions cost code 5160, was authorised

Proposed by Councillor Collins
Seconded by Councillor M Pearce

On a vote being taken the matter was approved unanimously.

Councillor Mrs Dalley re-entered the meeting.

A.4111 TO RECEIVE A REPORT FROM THE ENGAGEMENT OFFICER AND PROJECT & AMENITIES OFFICER "CHRISTMAS LAUNCH UPDATE", INCLUDING A REQUEST FOR STEWARDING VOLUNTEERS AT THE LANTERN PARADE, AND A PROPOSAL TO ILLUMINATE THE TOWN CLOCK IN FESTIVE COLOURS DURING THE CHRISTMAS PERIOD, AGREE ACTION AND APPROVE EXPENDITURE

The Engagement Officer and Project & Amenities Officer reported that arrangements for the combined Christmas event of the Town Council, Camborne Parish Church and BID Camborne were going smoothly, there was a need for Stewards at the event and asked for volunteers. Stewards would need to be hired to make-up any shortfall in numbers needed. Festive lighting in the Clock Tower over the Christmas period would add ambience of festivities.

Councillor Mrs S Weedon volunteered to help with the event in some capacity, but stated that due to health reasons she could not spend long periods of time in cold conditions.

Councillor Collins volunteered to help with Stewarding the event, he commended the Engagement Officer and Project & Amenities Officer on their excellent reports.

A.4111.2 **RESOLVED: that the working programme for the Christmas Launch event, and a request for volunteer Stewards, were received. Festive coloured lighting for the Town Clock Tower during the Christmas period 29th November – 6th January was approved, a budget of £200 for the lighting was authorised, to be taken from cost code 320 Marketing and Promotions Budget**

Proposed by Councillor Collins
Seconded by Councillor R Goodman

On a vote being taken the matter was approved unanimously.

Councillor Morgan entered the meeting at 7.06 pm.

A.4112 **TO RECEIVE A VERBAL REQUEST FROM THE PROJECT & AMENITIES OFFICER REGARDING THE NEED FOR ADDITIONAL STEWARDING AT THE LANTERN PARADE, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Project & Amenities Officer reported that six qualified and three non-qualified Town Councillors and staff would be needed, with the addition of 7-8 paid qualified stewards at a cost of £348 + VAT.

A.4112.2 **RESOLVED: that a request from the Project & Amenities Officer regarding the need for additional stewarding at the Lantern Parade was received. A budget of £348 + VAT was authorised, to be taken from cost code 5210, Christmas in Camborne**

Proposed by Councillor Collins
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4113 TO RECEIVE A VERBAL REPORT FROM THE PROJECT & AMENITIES OFFICER REGARDING THE NEED TO REMOVE A DEFECTIVE HIGH-RISK ITEM OF PLAY EQUIPMENT FROM CAMBORNE RECREATION GROUND (GWARIDIR KAMMBRONN), AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

A.4113.2 RESOLVED: that a report from the Project & Amenities Officer regarding the need to remove a defective high-risk item of play equipment from Camborne Recreation Ground (Gwaridir Kammbronn), was received. The Town Council Amenities Team to remove the defective item and make good. Delegated authority to the Chairman, Vice Chairman, and Acting Deputy Town Clerk to implement the works, costing up to £1,000, to be taken from cost code 5420 Small Works budget, was authorised

Proposed by Councillor M Pearce
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.4114 TO RECEIVE A TREE INSPECTION REPORT FOR BEACON RECREATION GROUND (GWARIDIR AN TANSSES), AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE

The Chairman informed members that the Project & Amenities Officer had checked that there were no TPOs on the trees and that he could find no information indicating that permissions were needed for the works.

A.4114.2 RESOLVED: that a tree inspection report for Beacon Recreation Ground (Gwaridir an Tansses), was received. Members approved option two of the report 'To reduce large limb of Ash tree (G1) that is over neighbouring property, back to main stem or suitable pruning point, in order to remove the limb over the neighbour's sheds in question. A contingency budget of £200 was approved in the event that planning costs were incurred, to be taken from cost code 5370 Trees

Proposed by Councillor Morgan
Seconded by Councillor R Goodman

On a vote being taken the matter was approved unanimously.

A.4115 TO RECEIVE CORRESPONDENCE FROM MR D HOSKING REGARDING THE COPSE AT BEACON RECREATION GROUND (GWARIDIR AN TANCES), AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

A.4115.2 RESOLVED: that correspondence from Mr D Hosking regarding the copse at Beacon Recreation Ground (Gwaridir an Tances), was received. The points in the correspondence to be discussed at a site meeting to be held on completion of the works at the site

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4116 TO RECEIVE CORRESPONDENCE FROM MS C MAHER REGARDING PROVISION OF DOG WASTE BAGS IN THIS COUNCIL'S GREEN SPACES, RECEIVE ASSOCIATED COSTS FROM THE PROJECT & AMENITIES OFFICER, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Members discussed the issue of dog fouling and were agreed that the problem was due to a minority of irresponsible dog owners, and the Town Council did not have resources or enforcement powers to Police them.

Councillor Collins informed members that Cornwall Councillor Paul White had enforcement powers and might be able to help.

A.4116.2 RESOLVED: that correspondence from Ms C Maher regarding provision of dog waste bags in this Council's Green spaces was received. No action be taken at this stage, but to be discussed at the refurbishment stage of the Parks

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4117 THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES ADMISSION TO MEETINGS ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

Two members of the public left the meeting at 7.36 pm.

A.4118 TO RECEIVE A REQUEST FROM COUNCILLOR J MORGAN TO DISCUSS COASTLINE SUPPORTED SERVICES IN CAMBORNE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Members discussed this at length.

A.4118.2 RESOLVED: that request from Councillor J Morgan to discuss Coastline Supported Services in Camborne, was received. A letter be sent to Coastline requesting that they issue a Press Release with information regarding the plans for their homeless shelters within the Parish and the newly built shelter at Pool; and question the advertising of Camborne as a refuge, at train stations in London

Proposed by Councillor R Goodman
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.50 pm.

SIGNED BY THE CHAIRMAN.....

DATE