

Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 23rd January 2020 at 6.30 pm.

PRESENT:

Councillor M Champion	Chairman
Councillor D Wilkins	Vice Chairman
Councillor J P Collins	
Councillor Mrs Dalley	
Councillor T Dalley	
Councillor R Goodman	
Councillor J Morgan	
Councillor Ms M Pearce	
Councillor Mrs Weedon	

IN ATTENDANCE:

Janet Ritchie, Committee Support Officer; Melanie Negus, Finance and Administration Assistant; James Hardy, Amenities and Projects Officer.

The Chairman explained the safety procedures to all present.

A.4131 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

All present.

A.4132 CHAIRMAN'S ANNOUNCEMENTS

The Chairman wished all members a happy new year.

A.4133 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ALL ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interests.

A.4134 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

There were no dispensation requests.

A.4135 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 21ST NOVEMBER 2019 AND THE CHAIRMAN TO SIGN THEM

A.4135.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 21st November 2019 were received, approved and signed by the Chairman

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously by those entitled to vote.

A.4136 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

A.4137 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no public present.

A.4138 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET TO END OF DECEMBER 2019 AND AGREE ACTION

A.4138.2 RESOLVED: that the current net position by code for the Amenities Revenue Budget to end of December 2019, was received

Proposed by Councillor Morgan
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4139 TO RECEIVE A WRITTEN REPORT FROM THE ENGAGEMENT OFFICER REGARDING ARRANGEMENTS FOR A LAUNCH EVENT/SPRING FESTIVAL AT BEACON RECREATION GROUND (GWARIDIR AN TANSSES), AGREE ACTION AND AUTHORISE EXPENDITURE

The Engagement Officer informed members that the original launch event for Beacon Recreation Ground had had to be cancelled due to bad weather. She was hoping that the re-

scheduling of the launch could be arranged in collaboration with the Cricket Club and the Public House, and to possibly incorporate the handover of the adopted Telephone Kiosk to the Beacon Community Group.

A.4139.2 **RESOLVED: that a written report from the Engagement Officer regarding arrangements for a Launch Event/Spring Festival at Beacon Recreation Ground (Gwaridir an Tanses), was received, the event was approved, and expenditure of £531 was authorised from the Marketing and Promotions Budget**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

A.4140 **TO RECEIVE A VERBAL UPDATE ON PROGRESS OF ARRANGEMENTS FOR TREVITHICK DAY FROM THE ENGAGEMENT OFFICER AND AGREE ANY NECESSARY ACTION**

The Engagement Officer informed members that Library team would be arranging family based events, crafts and face painting etc; there would be a Mayor's Civic event in the Chamber to incorporate drink refreshment for the dancers; and the Trevithick Day Committee would try to arrange some entertainment outside of the building.

A.4140.2 **RESOLVED: that a verbal update on progress of arrangements for Trevithick Day from the Engagement Officer was received**

Proposed by Councillor Collins
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.4141 **TO RECEIVE A VERBAL "WASH-UP" REPORT FROM THE PROJECT AND AMENITIES OFFICER AND THE ENGAGEMENT OFFICER ON CHRISTMAS IN CAMBORNE, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Project and Amenities Officer and the Engagement Officer reported that the Christmas in Camborne event had been a resounding success with an attendance of over 4,000 people, and community feedback on the event had been good. Ten schools had participated in the Lantern Parade, with Kehelland hoping to join in 2020. There had been a few minor issues with the road closures that would be addressed when arranging the next event.

The Engagement Officer advised decreasing the number of children participating in the event in 2020, for safety reasons.

The library staff had worked very hard on events for Christmas in the library building, including the Father Christmas Grotto, craft events, rhyme time etc. The Knit and Natter group had raised £106 for Macmillan Cancer Care and were hoping to hold another fund raising event for a local charity in the Spring.

Councillors Ms Pearce and Mrs Dalley asked that the library staff be thanked for their fantastic job they had done decorating the Library Building for the Christmas festivities, and the events that they had hosted.

Councillor Champion praised the Town Council staff for all their hard work in making the Christmas events so successful; but that he would prefer that a limit was not put on the number of children participating in the Lantern Parade.

A.4141.2 **RESOLVED: that a verbal “wash-up” report from the Project and Amenities Officer and the Engagement Officer on Christmas in Camborne was received**

Proposed by Councillor Goodman
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a Majority.

A.4142 **TO RECEIVE A REQUEST FROM THE PROJECTS AND AMENITIES OFFICER FOR APPROVAL TO SOURCE QUOTATIONS FOR THE SUPPLY AND FITTING OF DASH-CAMS IN THE AMENITIES VEHICLES**

The Projects and Amenities Officer was asked to investigate the possibility of a reduction in the vehicles insurance if Dash Cams were fitted.

Councillors agreed that in the interest of staff protection, and Town Council liability, the fitting of Dash Cams would be sensible.

A.4142.2 **RESOLVED: that a request from the Projects and Amenities Officer for approval to source quotations for the supply and fitting of Dash-Cams in the Amenities vehicles was received, and approved**

Proposed by Councillor Morgan
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4143 **THAT THIS COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES ADMISSION TO MEETINGS ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

A.4143.2 **RESOLVED: that under the 1960 Public Bodies Admission to Meetings Act, the press and public were excluded from the meeting, due to the confidential nature of the business to be discussed**

Proposed by Councillor Collins
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4144 **TO RECEIVE AN UPDATE ON THE AMENITIES VEHICLE ROAD ACCIDENT INSURANCE CLAIM AND AGREE ANY NECESSARY ACTION**

The Projects and Amenities Officer informed members that the incident had been a lengthy process to resolve, but there had been no cost to the Town Council.

A.4144.2 **RESOLVED: that an update on the amenities vehicle road accident insurance claim was received**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4145 **TO RECEIVE QUOTATIONS FOR A GATE AND FENCING AT BEACON RECREATION GROUND (GWARIDIR AN TANCES), AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Quotations for a gate and fencing at Beacon Recreation Ground were considered.

Members discussed dog fouling and possible preventative signage.

The Projects and Amenities Officer informed members that the signage for the "We're Watching You" Dog Fouling Campaign was being erected on the 24th January at Park Road Playing Fields.

A.4145.2 **RESOLVED: that quotations for a gate and fencing at Beacon Recreation Ground (Gwaridir an Tances), were received and that Superior Fencing was the Council's**

choice of contractor to supply the gate and fencing, and the expenditure was authorised

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4146 TO RECEIVE QUOTATIONS FOR A REPLACEMENT STRIMMER FOR THE AMENITIES TEAM, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Projects and Amenities Officer informed members that the strimmer currently being used was 6 years old and no longer Health and Safety compliant due to excessive hand to arm vibration.

A.4146.2 RESOLVED: that quotations for a replacement strimmer for the Amenities Team were received. Nigel Rafferty was the Council's choice of contractor to supply the strimmer, and the expenditure was authorised

Proposed by Councillor Morgan
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.4147 TO RECEIVE A WRITTEN REPORT FROM THE ENGAGEMENT OFFICER REGARDING THE UNDER LEASE OF PITCH SPACE TO LOCAL SPORTS CLUBS, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Engagement Officer informed members of requests she had received from sporting groups for the use of green spaces; and that it might be prudent to investigate lease options in preparation for future developments.

Members discussed changing and disabled facilities, outdoor gym equipment, and the possible funding sources for them.

A.4147.2 RESOLVED: that a written report from the Engagement Officer regarding the under lease of pitch space to local sports clubs was received

Proposed by Councillor Champion
Seconded by Councillor Weedon

On a vote being taken the matter was approved unanimously.

A.4147.3

RESOLVED: that the Engagement Officer explore options and costs regarding an under lease of pitch space, to local sports clubs

Proposed by Councillor Champion
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.10 pm.

SIGNED BY THE CHAIRMAN.....

DATE

