

**CAMBORNE TOWN COUNCIL
AMENITIES COMMITTEE 20th APRIL 2017**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 20th April 2017 at 6.30 pm.

PRESENT Councillor Ms J Robinson Chairman
Councillor Ms J Merrick Vice Chairman
Councillor M N Champion
Councillor J Collins
Councillor T Dalley
Councillor Ms Z Fox
Councillor W Krey
Councillor S Odgers
Councillor Mrs V Dalley (ex officio)
Councillor C Godolphin (ex officio)

In Attendance: Amanda Mugford, Town Clerk; Alec Webb, Amenities & Projects Officer, Heather Kirkham (Minute Clerk).

The Chairman explained the safety procedures to all present and highlighted that there was an issue with the lighting in the bathroom (limited lighting).

A.3772 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.3772.2 RESOLVED: that the apologies from Councillor Krey for non-attendance at the meeting of the Amenities Committee held on 20th April 2017 were received.

Proposed by Councillor Ms J Merrick
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

A.3773 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Godolphin declared an interest in Agenda items 11, 12 and 13 as he was employed by one of the participating members of the Rest Room Scheme.

A.3774 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests for dispensations.

A.3775 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN

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RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

A.3776 CHAIRMAN'S ANNOUNCEMENTS

Due to the General Election to be held on the 8th June 2017 it was necessary to move the Amenities Committee meeting scheduled for Thursday the 8th June 2017 to the following week Thursday 15th June 2017.

A.3777 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 16th FEBRUARY 2017 AND THE CHAIRMAN TO SIGN THEM

A.3777.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 16th February 2017 were received, approved and signed by the Chairman

Proposed by Councillor Ms J Robinson
Seconded by Councillor S Odgers

On a vote being taken the matter was approved unanimously.

A.3778 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW.

There were no Matters Arising.

A.3779 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET FOR THE 2016/2017 FINANCIAL YEAR AND AGREE ANY ACTION

The Town Clerk informed Members that the Amenities Income Code 74 (Agency Income) was showing an under receipt of £2, 390.24 as the Council had not received payment for services under the Local Maintenance Partnership. The invoice had been sent in December 2016 and again, via email at the end of March. Unfortunately the lateness of the payment would mean it would be received in the new financial year which would skew the budget figures as the figures would then be inflated.

A.3779.2 RESOLVED: that the Town Clerk pursues payment of the Local Maintenance Partnership invoice

Proposed by Councillor Ms J Robinson
Seconded by Councillor Champion

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On a vote being taken, the matter was approved unanimously.

A.3780 TO RECEIVE THE AMENITIES TEAM WINTER PROGRAMME REPORT AND AGREE ANY ACTION

The Amenities and Projects Officer presented his report to Members.

A.3780.2 RESOLVED: that the Amenities Team Winter Programme Report be received.

Proposed by Councillor Ms Z Fox
Seconded by Councillor Krey

On a vote being taken, the matter was approved unanimously.

Councillor Godolphin left the room at this point.

A.3781 TO RECEIVE A VERBAL REPORT ON THE MEETING HELD WITH REST ROOM SCHEME PARTNERS AND OTHER INTERESTED PARTIES, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE IF APPROPRIATE

The Amenities and Projects Officer gave a verbal report on the meeting held with the Rest Room Scheme Partners and other interested parties. The following issues were highlighted:

- i) All representatives attended with the exception of Tyacks who had reportedly withdrawn from the scheme but as yet no correspondence pertaining to this has been received.
- i) The feed back in general was positive stating footfall was good and no issues were identified that were attributed to the scheme.
- ii) If Tyacks did withdraw from the scheme this would leave the scheme with only one member offering baby changing facilities (Costa). Therefore there was a need to, either source another member that offered baby changing facilities, or for a current member to extend their facilities to include baby changing.
- iii) The White Hart had indicated that there was a possibility that they might extend their facilities to include nappy changing but nothing had been confirmed to date. Scallywags may also wish to join the scheme but there needed to be clarification around what facilities they would wish to offer.

A.3781.2 RESOLVED: that the Amenities Officer should follow up with the White Hart as to whether they would be extending their facilities to include nappy changing; and also; to find out that if Scallywags did wish to join the scheme whether it would be their full facilities or just nappy changing

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they wished to offer.**

Proposed by Councillor Ms Robinson
Seconded by Councillor Ms Merrick

On a vote being taken, the matter was approved unanimously.

A.3782 TO CONSIDER A REVIEW OF THE REST ROOM SCHEME PAYMENTS TO PARTICIPATING BUSINESSES, AGREE ACTION AND AUTHORISE EXPENDITURE IF APPROPRIATE

A.3782.2 RESOLVED: **that the cost of the rest room scheme should continue at the existing rates of payment and that these should be considered as part of the budget setting process for 2018/2019.**

Proposed by Councillor Ms Fox
Seconded by Councillor Krey

On a vote being taken, the matter was approved unanimously.

A.3783 TO RECEIVE A REVISED COST ESTIMATE FOR A REST ROOM SCHEME 'APP', APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE IF APPROPRIATE (A.2728.2; A.3771.2)

Further to Penzance Town Council's decision not to take up the offer of a partnership build approach to the proposed Rest Room App project. The Town Clerk presented the Members with a revised quote of the core build cost. A lively discussion ensued. It was felt that facilities could be promoted in other ways and there was also a need to highlight that the information was available on the Council's website.

A.3783.2 RESOLVED: **that the Council do NOT proceed with the Rest Room App.**

Proposed by Councillor Champion
Seconded by Councillor Mrs Dalley

On a vote being taken, the matter was approved unanimously.
Councillor Godolphin re-entered the meeting at this point.

A.3784 TO RECEIVE CORRESPONDENCE FROM CORMAC SOLUTIONS REGARDING WEED TREATMENT 2017, APPROVE ACTION AND AUTHORISE EXPENDITURE IF APPROPRIATE

A.3784.2 RESOLVED: **that the correspondence from Cormac Solutions regarding Weed Treatment in 2017 be received and no action taken.**

Proposed by Councillor Ms Fox
Seconded by Councillor Collins

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On a vote being taken, the matter was approved unanimously.

A.3785 TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING THE AMENITIES TEAM VISIT TO SOUTH SOMERSET DISTRICT COUNCIL STREETWISE TEAM AND AGREE ANY ACTION

The Amenities and Projects Officer presented his report. During discussions the following issues were highlighted:

- i) Japanese Knotweed – the Amenities and Projects Officer explained the position on this. The process was containment but was an ongoing process for many years. There was a treatment to try and eradicate the Japanese Knotweed which involved using a brush and painting the roots but this process was extremely labour intensive. South Somerset District Council (SSDC) had 80 F.T.E. staff as well as approximately 20 seasonal staff but this wouldn't be an option for Camborne Town Council because of staffing levels.
- ii) Seasonal workers – SSDC used agency recruitment where possible to fill seasonal requirements (giving easy rectification of staffing issues). This involved additional fees – this probably worked for larger authorities such as SSDC due to the greater number of staff employed.
- iii) Tree Surveys – Possibility to have own trained tree surgeon, therefore, enabling tree inspections to be carried out in house. There were training courses available regarding the management of trees.

A.3785.2 RESOLVED: **that the Amenities Committee considers the contents of this report, alongside other subject matter experts, when making decisions concerning future works, materials and manpower linked to green space maintenance schedules and projects.**

Proposed by Councillor Ms Merrick
Seconded by Councillor Odgers

On a vote being taken, the matter was approved unanimously.

A.3786 TO RECEIVE A VERBAL UPDATE ON THE CHRISTMAS LANTERN PARADE AND AGREE ANY ACTION

The Town Clerk referred to an email communication between the Head of St Meriadoc School and BID Camborne. The Amenities and Projects Officer had telephoned the Head of St Meriadoc School to reinforce that the Council had no intention of rescheduling the parade or making any changes to the parade without prior consultation with the participating schools. Members discussed the matter and agreed that a letter should be sent to the Head of

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St Meriadoc School supporting her position. It was also discussed by Members as to whether the Council should set a policy concerning this matter.

- A.3786.2 RESOLVED:** **that the Council send a letter to the Head of St Meriadoc School supporting her position and that the Council would always do what was best for the children and staff.**

Proposed by Councillor Champion
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

- A.3786.3 RESOLVED:** **that the policy for the Children's Lantern Parade was that: Camborne Town Council works in partnership with the schools in the Camborne Parish to organise the annual Lantern Parade; Camborne Town Council offers a contribution to the costs of participating schools, support with Safety and other services; the event is based on Chegwiddden Eve but decisions on dates, timings, themes and content of the parade rests with the schools.**

Proposed by Councillor Ms Robinson
Seconded by Councillor Mrs Dalley

On a vote being taken, the matter was approved unanimously.

- A.3787 TO RECEIVE A REQUEST FROM BID CAMBORNE TO STORE ROAD CLOSURE SIGNS, CONES AND SANDBAGS AT UNIT 5 CARN BREA BUSINESS PARK AND APPROVE ACTION**

The Amenities and Projects Officer stated that the Council had received a similar request the previous year but re-iterated that the unit at Carn Brea Business Park was a workshop and not a store. Due to the devolution of many services/assets the Council was going to need as much space as possible going forward and it would not be wise to set a precedent. Members discussed the matter and also whether the Council needed a policy on this.

- A.3787.2 RESOLVED:** **that the Council inform BID Camborne that, unfortunately, they are unable to oblige with the storing of the signage, cones and sandbags.**

Proposed by Councillor Champion
Seconded by Councillor Odgers

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On a vote being taken, the matter was approved unanimously.

- A.3787.3 RESOLVED:** **that Camborne Town Council’s workshop (Unit 5 Carn Brea Business Park) is a resource for its own amenities technicians to provide services to the people of Camborne and is a busy unit. Therefore, this Council will only store Camborne Town Council assets, as necessary and is unable to offer space for storage to other organisations.**

Proposed by Councillor Ms Robinson
Seconded by Councillor Ms Merrick

On a vote being taken, the matter was approved by the majority.
Councillor Godolphin wished to have it minuted that he voted against the Resolution.

- A.3788 TO CONSIDER PARTICIPATING IN THE TREE CHARTER BY BECOMING A CHARTER BRANCH AND APPROVE ACTION**

Members discussed the matter.

- A.3788.2 RESOLVED:** **that the Council participate in the Tree Charter by becoming a Charter Branch**

Proposed by Councillor Champion
Seconded by Councillor Ms Merrick

On a vote being taken, the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.35pm.

SIGNED BY THE CHAIRMAN.....

DATE