

**CAMBORNE TOWN COUNCIL
AMENITIES COMMITTEE 11TH AUGUST 2016**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 11th August 2016 at 6.30 pm.

PRESENT: Councillor Ms J Merrick Vice Chairman
Councillor M Champion
Councillor J P Collins
Councillor T Dalley
Councillor W Krey
Councillor S Odgers
Councillor Mrs V Dalley (Ex Officio)
Councillor C Godolphin (Ex Officio)

In Attendance: Amanda Mugford, Town Clerk; Alec Webb, Amenities & Projects Officer; Melanie Negus, Administrative Assistant, and two members of the public.

The Chairman explained the safety procedures to all those present.

A.3697 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.3697.2 RESOLVED: that the apologies from Councillors Ms Fox, Ms Robinson and Winter for non-attendance of the meeting of the Amenities Committee held on the 11th August 2016 were received

Proposed by Councillor Krey
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3698 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Godolphin declared an interest in Agenda item 13 as he had connections to the Boys Brigade; if they were to be discussed he would leave the room.

A.3699 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

The Chairman moved Agenda item 5 (Public participation) as there were members of the Troon Village Association present, wishing to speak about the verge at Newton Road, Troon.

A.3700 CHAIRMAN'S ANNOUNCEMENTS

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The Chairman informed members that she had been elected Chairman of the Spinney Working Group. The group would be working in collaboration with Coastline Housing to hold a litter picking and clean-up day in September; refreshments would be provided. Councillors Mrs Dalley and Godolphin expressed their apologies at being unable to attend. Councillor Collins said he would inform the Green and Clean group.

A.3701 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 16TH JUNE 2016 AND THE CHAIRMAN TO SIGN THEM

Councillor Krey informed members that he had arrived for the last meeting at 6.28pm and not 6.32pm as stated in the minutes.

- A.3701.2 RESOLVED:** **that the minutes of the meeting of the Amenities Committee held on the 16th June 2016 were received, approved with an amendment including Councillor Krey as present at the start of the meeting; and signed by the Chairman**

Proposed by Councillor Ms Merrick
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3702 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Town Clerk referred to the additional paperwork handed out to members at the start of the meeting. A letter had been received from Disability Cornwall regarding the disabled toilet access at Costa Coffee; as the Amenities Committee would not meet again until October she felt it impolite to leave it until then to respond. She had drafted a response letter and asked members for approval to send it; members agreed with the Town Clerk and approved sending the letter.

Minute reference A.3691.2; the offer of the Town Council's old, unsafe, market stalls, to Redruth Town Council for spare parts for their stalls had been accepted and they had been delivered to them.

A.3703 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET FOR THE 2016/2017 FINANCIAL YEAR

The Town Clerk informed members that the figures for the Amenities Revenue budget were reconciled to the end of June. Invoices for CCTV April – July had been received leaving £12,313.24 in cost code 61. Cost code 65 had £2,500 remaining after deducting £2,500 paid to BID Camborne towards the Man Engine event. Work commissioned last year on the fountain and the Town Clock should have been taken from Amenities Earmarked Reserves not cost code 66; this would be amended. Cost code 104 was not accurate as invoices for the toilets in the Recreation Ground

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had yet to be received; last Autumn's quotation of £6,087 was on a re-charge basis and this amount could not be guaranteed to be the actual amount the Council would be charged. Cost codes 72 and 73 were in error as the income from the Enys Road Allotments had wrongly been entered in the Amenities Miscellaneous budget; this would be amended.

Invoices for the floral units would be sent soon.

- A.3703.2 RESOLVED:** **that the current net position by code for the Amenities Revenue budget for the 2016/2017 financial year, was received with amendments**

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

- A.3704 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

Members of the Troon Village Association asked the Town Council if it would be possible to have the verge at the entrance to the village cut more regularly as it gave a poor impression at the entrance of the village and hid the beautiful Engine House planters from public view.

The grass verge was part of the Town Council's pollination scheme and members discussed the possibility of using a different site for pollination.

- A.3705 TO RECEIVE CORRESPONDENCE FROM THE TROON VILLAGE ASSOCIATION AND COUNCILLOR R WEBBER REGARDING THE MANAGEMENT OF THE VERGE AT NEWTON ROAD, TROON, AGREE ACTION AND APPROVE ANY ASSOCIATED EXPENDITURE ACCORDINGLY**

- A.3705.2 RESOLVED:** **that correspondence from the Troon Village Association and Councillor R Webber regarding the management of the Verge at Newton Road, Troon, was received and it was approved that the verge at Newton Road should be cut at a similar frequency to the verge at Treswithian Road, Camborne**

Proposed by Councillor Godolphin
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a Majority.

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Councillor Ms Merrick asked to be recorded as voting AGAINST.

- A.3705.3 RESOLVED:** **that the grass verge at the entrance to Troon Village be cut once a month; the cuttings to be removed following the initial cut**

Proposed by Councillor Godolphin
Seconded by Councillor Collins

On a vote being taken the matter was approved by a Majority.
Councillor Ms Merrick asked to be recorded as voting AGAINST.

The members of the public thanked the Town Council and left the meeting at 7.18pm.

- A.3706 TO CONSIDER THE PLANTING AND MANAGEMENT OF THE SUSTAINABLE PLANTER LOCATED IN COLLEGE STREET, CAMBORNE, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Amenities & Projects Officer informed members that Duchy College had helped to maintain the planter but were unable to commit to regular maintenance. The work had been put out to tender but only one quote had been received.

- A.3706.2 RESOLVED:** **that the planting, and monthly management contract for the sustainable planter located in College Street, Camborne was awarded to K C Warne**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- A.3707 TO CONSIDER TRANSITIONAL ARRANGEMENTS FOR THE AMENITIES OPERATIONS TEAM, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Town Clerk informed members of the current staffing difficulties being experienced due to staff sickness absence.

The new Amenities Technician would be starting on the 22nd August; the retiring Handyman was prepared to extend his leaving date.

- A.3707.2 RESOLVED:** **to recommend to the Staffing Committee that the continued employment of the temporary Assistant until 16th September (inclusive) was approved; the extension of the Handyman's retirement date was also approved and the**

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**expenditure from the Staff Contingency
budget was authorised**

Proposed by Councillor Godolphin
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

Councillor Godolphin thanked the Amenities & Projects Officer and the Handyman for their commitment and hard work through this very difficult time.

A.3708 TO RECEIVE A PROGRESS REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING THE ARRANGEMENTS FOR THE CHRISTMAS LANTERN PARADE AGREE ANY ACTIONS AND APPROVE ASSOCIATED EXPENDITURE:

- 1. STEWARDS**
- 2. ST JOHNS AMBULANCE**
- 3. ENTERTAINMENT
SIGNAGE AND EQUIPMENT**

The Amenities Officer reported that St Johns Ambulance had confirmed their attendance, providing two first aiders and a static ambulance in the Town Square. Six Security firms had been contacted for quotes for marshalling but only two had responded. Freq Audio would be supplying quotes for an audio system and stage hire. The estimated cost to buy a stage was £7,000 and to rent £800.

Entertainers Proper Job had pencilled the date in their diary and the Odd Quad Quartet was also available; other entertainers were still to be approached.

A.3708.2 RESOLVED: that a progress report from the Amenities and Projects Officer regarding the arrangements for the Christmas Lantern Parade was received. The expenditure of £302 for the attendance of the St Johns Ambulance was approved

Proposed by Councillor Dalley
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

A.3708.3 RESOLVED: that Willsecure was approved as the contractor to provide the Marshalling for the Christmas Lantern Parade, providing 21 Marshals and radios; the expenditure of £808.50 was approved

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Proposed by Councillor Mrs Dalley
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- A.3708.4 RESOLVED: that all the entertainers at the 2016 Christmas Lantern Parade receive a £150 donation; was approved**

Proposed by Councillor Champion
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

- A.3708.5 RESOLVED: that the purchase of signage for the 2016 Christmas Lantern Parade; was approved**

Proposed by Councillor Godolphin
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

There was a discussion about the possible joint procurement of a stage with other community organisations; the Town Clerk reminded Councillors' of the need to declare any interests.

- A.3709 TO RECEIVE THE NALC POLICY CONSULTATION PC12-16 REGARDING THE FUTURE OF PARKS INQUIRY AND AGREE ANY COMMENTS**

Councillor Mrs Dalley objected to the Chairman's response to a member of the committee.

The Town Clerk informed members that Parks and green spaces were not statutory services and that the Government was realising the impact this could have.

Members discussed this and the charging of public for the use of parks; they were agreed that this was not acceptable as the people needing them most would suffer.

Councillor Godolphin left the room.

- A.3709.2 RESOLVED: that the NALC Policy Consultation PC12-16 regarding the Future of Parks Inquiry was received. The Town Council respond to the Parliamentary Committee copying-in NALC; that the response should be drafted by the Town Clerk based on the Council's Green Spaces Devolution proposal and that charges imposed for**

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the public use of green spaces would have a negative impact on those that need them most; the response to be approved by the Chairman and Vice Chairman of the Amenities Committee

Proposed by Councillor Odgers
Seconded by Councillor Champion

On a vote being taken the matter was approved by a Majority.

Councillor Godolphin re-entered the meeting.

A.3710 TO RECEIVE A VERBAL REPORT FROM COUNCILLORS M N CHAMPION AND J P COLLINS ON THE CONDITION AND STORAGE OF THE 'OLD' CHRISTMAS LIGHTS, AGREE ACTION AND AUTHORISE ANY EXPENDITURE IF APPROPRIATE

Councillor Collins informed members of the need to plan ahead in light of the fact that BID Camborne might not exist after their elections next year. Members discussed possible alternative organisers of the Christmas lights for the town. The 'old' lights at the unit would need PAT testing and refurbishing if they were to be used in future. Guidance should be sought on prices for the possible replacement of the lights. The Town Clerk informed members that they needed to be prudent during the Precept setting process, in the event that extra finances could be needed regarding Christmas in Camborne.

Councillor Godolphin thanked Councillors Collins and Champion for their report; and informed members that some of the lights stored at Unit 5 were important to the town i.e. the Trevithick Engine.

A.3710.2 RESOLVED: that a verbal report from Councillors M N Champion and J P Collins on the condition and storage of the 'old' Christmas lights was received. A contractor be employed to inspect and PAT test the lights at Unit 5 with a view to repairing for retention lights of particular relevance to Camborne

Proposed by Councillor Champion
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

A.3711 TO RECEIVE CORRESPONDENCE FROM A/INSP J HANNAFORD, DEVON & CORNWALL POLICE, REGARDING ANTI-SOCIAL BEHAVIOUR IN CAMBORNE AND APPROVE ANY APPROPRIATE ACTION

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- A.3711.2 RESOLVED:** that correspondence from A/Insp J Hannaford, Devon & Cornwall Police, regarding Anti-Social Behaviour in Camborne was received. Any future ongoing issues be addressed by the Police Liaison Group then brought back to this committee

Proposed by Councillor Godolphin
Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

- A.3711.3 RESOLVED:** that the Town Council send a letter to A/Insp J Hannaford, Devon & Cornwall Police supporting the police in their actions regarding anti-social behaviour in the town

Proposed by Councillor Odgers
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- A.3711.4 RESOLVED:** to extend the meeting until the conclusion of business

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- A.3712 TO CONSIDER A REQUEST FROM HEARTLANDS FOR THE LOAN OF NO WAITING CONES AND APPROVE ACTION**

- A.3712.2 RESOLVED:** that a request from Heartlands for the loan of No Waiting Cones was granted. Delegated authority was given to the Town Clerk and the Amenities Officer to make future decisions on requests of this nature; with a replacement of loss or damage agreement to be in place

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved by a Majority.

- A.3713 TO RECEIVE CORRESPONDENCE REGARDING THE 2016 FLORAL DISPLAYS**

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The Amenities Officer had distributed floral display surveys to businesses in the Town that had placed floral orders, and would report the results back to the committee when received. The majority of public feedback on the town's floral display had been very positive and the few minor initial issues had been quickly and easily rectified.

A.3713.2 RESOLVED: that correspondence regarding the 2016 Floral Displays was received

Proposed by Councillor Dalley
Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.35pm.

SIGNED BY THE CHAIRMAN.....

DATE

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