

**CAMBORNE TOWN COUNCIL
AMENITIES COMMITTEE 16th June 2016**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 16th June 2016 at 6.30 pm.

PRESENT Councillor Ms Robinson Chairman
Councillor Ms Merrick Vice Chairman
Councillor M Champion
Councillor T Dalley
Councillor Ms Z Fox
Councillor W Krey (from point mentioned)
Councillor S Odgers
Councillor G Winter
Councillor J Collins
Councillor Mrs V Dalley (Ex Officio)
Councillor C Godolphin (Ex Officio)

In Attendance: Amanda Mugford, Town Clerk; Alec Webb, Amenities Projects Officer; T Hladkij, Office Services Manager.

The Chairman explained the safety procedures to all those present.

A.3676 TO RECEIVE NOMINATIONS AND ELECT A CHAIRMAN OF THE AMENITIES COMMITTEE FOR THE MUNICIPAL YEAR 2016/2017

A.3676.2 RESOLVED: that Councillor Ms J Robinson was elected Chairman of the Amenities Committee for the municipal year 2016/2017

Proposed by Councillor Ms Merrick
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

Councillor Krey entered the meeting at 6.28pm

A.3677 TO RECEIVE AND APPROVE APOLOGIES FOR NON-ATTENDANCE

All Councillors on the Amenities Committee were present.

A.3678 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Godolphin declared an interest in agenda item 13 Rest Room Community Toilet Scheme due to his part time employment at the Vyvyan Arms.

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A.3679 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

A.3680 TO RECEIVE NOMINATIONS AND ELECT A VICE CHAIRMAN OF THE AMENITIES COMMITTEE FOR THE MUNICIPAL YEAR 2016/2017

A.3680.2 RESOLVED: **that Councillor Ms Merrick was elected Vice Chairman of the Amenities Committee for the municipal year 2016/2017**

Proposed by Councillor Odgers
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.3681 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

A.3682 CHAIRMAN'S ANNOUNCEMENTS

Councillor Ms Merrick reported she attended the South West Invasive Species Conference. The conference covered the development of open spaces and highlighted the cost of controlling certain species such as knotweed. She was waiting for the presentation slides to be forwarded and would update again if necessary.

The Town Clerk reminded Councillors of the remembrance service for Pip Richards which they may wish to attend.

A.3683 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 21st APRIL 2016 AND THE CHAIRMAN TO SIGN THEM

Councillor Ms Fox queried page 1368 A.3662 as she recalled there had been two resolutions. The Town Clerk had checked the minute book for that meeting and only one had been recorded. Councillor Fox requested that it was noted that at the meeting on 21st April 2016 she did not vote or participate in correspondence relating to the war games.

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- A. 3683.2 RESOLVED:** **that the minutes of the meeting of the Amenities Committee held on the 21st April 2016 were received approved and signed by the Chairman**

Proposed by Councillor M Champion
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved by a majority of those entitled to vote.

A.3684 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Councillor Winter asked about the procedures concerning the mayor's charity each year (A.3675.2). The Town Clerk explained that the Mayor chose a charity for donations that were received at the civic service (if one was held).

Councillor Champion reported he and Councillor Ms Fox had passed the Traffic management course they attended last month (A.3674.2).

The Town Clerk reported she would be meeting with Mr Franklin, Secretary of the Camborne Produce Association, to discuss the draft lease on the allotments.

A.3685 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET FOR THE 2016/2017 FINANCIAL YEAR

The Town Clerk drew attention to Cost Code 65 for Community Events; this budget head had historically been the responsibility of the Finance and General Purposes Committee. The budget for 2016/2017 was £5,000; this was the relevant budget head for funding to be considered for the BID Camborne grant application later in the meeting.

The budget for the Christmas Lantern Parade was held in Cost Centre 68; the amount allocated for 2016/2017 was £6,000. In response to a question from Councillor Ms Merrick, she confirmed that last year each school participating in the parade had received a donation of £250 towards the cost of the lanterns.

In relation to Amenities income, the Town Clerk was pleased to confirm that the Council had received the annual income from the Camborne Produce Association of £238 for the Enys Road Allotments.

- A.3685.2 RESOLVED:** **that the current net position by code for the amenities revenue**

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**budget for the 2016/2017
financial year was received**

Proposed by Councillor Ms Robinson
Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

A.3686 TO RECEIVE A GRANT APPLICATION FROM BID CAMBORNE FOR FUNDING TOWARDS THE 'MAN ENGINE' EVENT AND CHRISTMAS LIGHTS 2016 AND AWARD FUNDING ACCORDINGLY

There was a lengthy discussion on all aspects of the BID Camborne grant application which included the importance of the Man Engine event, the cost of the Christmas Lights, the Community Events budget for 2016/2017, the potential end of the BID Camborne term and the BID Camborne accounts.

A.3686.2 RESOLVED: to grant the sum of £2,500 to BID Camborne for funding towards the 'Man Engine' event under the power provided by the Local Government Act 1972, s.144

Proposed by Councillor Collins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved by a majority.

A motion proposed by Councillor Ms Merrick and seconded by Councillor Winter, to award an additional £1,000 grant funding to BID Camborne to be used towards the Christmas Lights 2016, Fell.

Councillor Godolphin left the meeting 7.07pm.

A.3687 TO REVIEW THE REST ROOM COMMUNITY TOILET SCHEME AND APPROVE APPROPRIATE ACTION

The Amenities & Projects Officer gave his report on the Rest Room scheme. The Town Clerk informed Councillors about her meeting with the deputy manager of Tyacks Hotel and PCSO Bray.

There was a lengthy discussion on all aspects of the Rest Room Scheme which included:

- Antisocial behaviour in the town
- Signage
- Traffic issues in New Connection Street
- General success of the scheme
- An apparent increase in drugs use

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- A.3687.2 RESOLVED:** **that Camborne Town Council writes a letter to the police expressing concerns about the current level of antisocial behaviour in the town; Camborne Town Council writes a letter to the business in the Rest Room scheme thanking them for participating and reminding them that they can legally refuse access to their premises to anyone and also to inform them that the Town Council has formally raised concerns about anti-social behaviour in Camborne with the police**

Proposed by Councillor Ms Merrick
Seconded by Councillor S Odgers

On a vote being taken the matter was approved unanimously.

Councillors agreed to consider including the additional wording 'at the discretion of the business to refuse access' in any new signage design.

Councillor Godolphin returned to the meeting at 7.20pm.

- A.3687.3 RESOLVED:** **that Camborne Town Council writes a letter to Cornwall Council highways department informing them that there had been 'near miss' involving a pedestrian and a vehicle in New Connexion Street and ask them to make changes as necessary**

Proposed by Councillor Ms Robinson
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

- A.3688 TO CONSIDER ARRANGEMENTS FOR THE CHRISTMAS LANTERN PARADE 2016 APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

There was a lengthy discussion on all aspects of the arrangements for the Christmas Lantern Parade 2016 which included:

- The route
- Road Safety and Stewards
- Staging and Sound System
- Contribution given to participating schools

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- Timing of the event
- The possibility of sharing a stage with other organisations and community groups in the parish.

A. 3688.2 RESOLVED: **that the route for the 2016 Christmas Lantern Parade should remain the same, the Amenities and Projects Officer was authorised to submit an application to Cornwall Council for the necessary Road Traffic Orders for this route; that the same PA system was used for the 2016 Christmas Lantern Parade as was used in 2015 (Freq Audio); that the Amenities and Projects Officer was authorised to obtain quotations for hiring security personnel, stewards and first aid cover**

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A. 3688.3 RESOLVED: **that Camborne Town Council donates £300 to each school participating in the Camborne Christmas Lantern Parade and to defer any other financial decision**

Proposed by Councillor Godolphin
Seconded by Councillor Winter

On a vote being taken the matter was approved by a majority.

A. 3688.4 RESOLVED: **that the Amenities & Projects Officer investigate the cost of hiring and purchasing a stage**

Proposed by Councillor Ms Robinson
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

A.3689 TO CONSIDER THE CONDITION AND STORAGE OF THE 'OLD' CHRISTMAS LIGHTS, APPROVE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

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Councillors discussed the old Christmas Lights and considered a number of issues;

- The need for full Portable Appliance Testing (PAT)
- Environmental efficiency of the lights
- Sale value
- Possibility of requiring lights in future years
- Issues with regard to the risk of obscuring CCTV cameras
- Themes of the lights being individual to Camborne
- Storage space and facilities at Unit 5 Carn Brea Business Park

A. 3689.2 RESOLVED: **to accept the offer of Councillors Champion and Collins to inspect and visually assess the Christmas lights, and bring back a report to the committee in August and that the Amenities and Project Officer was to investigate the general cost of having the lights PAT tested (based on and hourly rate)**

Proposed by Councillor Ms Robinson
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a majority of those entitled to vote.

A. 3690 TO CONSIDER A POLICY FOR MANAGING THE CAMBORNE TOWN COUNCIL OWNED SECTION OF COMMERCIAL SQUARE AND APPROVE ACTION ACCORDINGLY

The Town Clerk explained the ownership of the land in the Square; only a piece of land in front of and in line with the fountain belonged to Camborne Town Council, the rest was Cornwall Council Highway.

Councillors discussed the difficulties regarding enforcing any policy relating to the use of the Square as the majority was not in the Town Council's ownership. The Amenities and Projects Officer explained the procedures in place when organisations wished to access the electricity supply.

Councillor Collins left when discussion involved the Produce Market 8.20 pm.

A. 3690.2 RESOLVED: **that Camborne Town Council continues its current policy regarding access to the electricity supply in Commercial Square. Any requests received to be emailed to the Chairman and Vice Chairman of the Amenities Committee for**

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**approval with a copy to all
Amenities Committee Members**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a majority.
Councillor Godolphin requested that the minutes recorded that he
voted against the motion.

It was agreed that the Town Council could not make a policy regarding
use of the land in Commercial Square as the majority was owned by
Cornwall Council.

Councillor Collins re-entered the meeting at 8.23pm.

**A.3691 TO CONSIDER THE CONDITION OF THE 'OLD' MARKET STALLS
AND APPROVE ACTION ACCORDINGLY**

The Amenities & Projects Officer reported that the 'old stalls' were last
used in 2011 and currently are in an unusable state of repair. They
were very heavy and required more than one person to handle.

**A. 3691.2 RESOLVED: that the market stalls should be
offered to Redruth Town Council in
the first instance, if not accepted
then they would be scrapped**

Proposed by Councillor Godolphin
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

**A.3691.3 RESOLVED: it was resolved to extend the
meeting by fifteen minutes in
accordance with Standing Order 50f**

Proposed by Councillor Krey
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

**A.3692 TO CONSIDER REGISTERING THE SPORTS PITCHES
PREVIOUSLY OWNED BY THE CAMBORNE SCHOOL OF MINES AS
ASSETS OF COMMUNITY VALUE AND APPROVE ACTION
ACCORDINGLY**

**A. 3692.2 RESOLVED: to register the sports pitches
previously owned by the Camborne**

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**School of mines as assets of
community value**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

A.3693 TO RECEIVE THE DEPARTMENT OF COMMUNITIES AND LOCAL GOVERNMENT CONSULTATION ON CHANGES TO THE LOCAL GOVERNMENT TRANSPARENCY CODE 2015 AND AGREE ACTION ACCORDINGLY

Councillors agreed that it was difficult to answer the questions as without a thorough knowledge of the workings of the Council at an operational level in the office. It was agreed that this was an important consultation and that a response should be made. It was also noted that the closing date for response was 8th July 2016.

A. 3693.2 RESOLVED: to instruct the Town Clerk to draft a reply for approval by the Chairman and Vice Chairman of the Amenities Committee before submission to the Department of Communities and Local Government

Proposed by Councillor Godolphin
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

A.3694 TO NOTE THE NALC RESPONSE TO THE DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT CREMATORIA REVIEW

A.3694.2 RESOLVED: that the NALC response to the Department for Communities and Local Government Crematoria Review was noted

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.3695 TO NOTE THE NALC RESPONSE TO THE DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS RURAL BROADBAND CALL FOR EVIDENCE

A.3695.2 RESOLVED: that the NALC response to the Department for Business,

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**Innovation and Skills Rural
Broadband Call for Evidence was
noted**

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.3696 TO APPOINT MEMBERS TO THE FOLLOWING OUTSIDE BODIES:

- 1. CAMBORNE PRODUCE ASSOCIATION (1)**
- 2. CAMBORNE PRODUCE MARKET (1)**
- 3. CORNISH MINING CONSULTATIVE FORUM (1)**
- 4. HAYLE TOWANS PARTNERSHIP (1)**
- 5. MINERAL TRAMWAYS HERITAGE PROJECT (1)**
- 6. O.A.K. (1)**
- 7. THE SPINNEY DOORSTEP GREEN (1)**
- 8. TUCKINGMILL PARK & BREA VALLEY PANEL (1)**

A. 3696.2 RESOLVED: **that Councillor Ms Z Fox was appointed as the Town Council representative to the Camborne Produce Association**

Proposed by Councillor Godolphin
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A. 3696.3 RESOLVED: **that Councillor Ms Z Fox was appointed as the Town Council representative to the Camborne Produce Market**

Proposed by Councillor Odgers
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A. 3696.4 RESOLVED: **that Councillor Ms Z Fox was appointed as the Town Council representative to the Camborne Produce Market**

Proposed by Councillor Champion
Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved unanimously.

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There being no further business the Chairman closed the meeting at 8.40pm.

SIGNED BY THE CHAIRMAN.....

DATE