

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 15<sup>th</sup> March 2018**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 15<sup>th</sup> March 2018 at 6.30 pm.

PRESENT	Councillor Champion	Chairman
	Councillor M Pearce	Vice Chairman
	Councillor J P Collins	
	Councillor Ms Z Fox	
	Councillor C Godolphin	
	Councillor R Goodman	
	Councillor D Wilkins	
	Councillor Mrs V Dalley	(Ex Officio)

In Attendance: Alec Webb, Amenities & Projects Officer; Janet Ritchie, Committee Support Officer.

The Chairman explained the safety procedures to all those present.

**A.3896 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**A.3896.2 RESOLVED: that the apologies from Councillors J Barclay and T Dalley for non-attendance at the meeting of the Amenities Committee held on 15<sup>th</sup> March 2018 were received**

Proposed by Councillor Ms Fox  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**A.3897 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

No interests were declared.

**A.3898 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written requests.

**A.3899 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

No members of the public were present.

**A.3900 CHAIRMAN'S ANNOUNCEMENTS**

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The Chairman advised the meeting that members of the Public Estates & Devolution Working Party would hold an informal meeting with officials of Veor RFC on Monday 19<sup>th</sup> March at 1.30pm, to discuss the use of Park Road playing field as a potential new location for the club.

**A.3901 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 18<sup>th</sup> JANUARY 2018 AND THE CHAIRMAN TO SIGN THEM**

Amendments to the minutes were:

Item A3891.2 was seconded by Councillor Wilkins, not by Councillor Winter; Item A3893 should read "would not grant" instead of "cannot grant".

- A.3901.2 RESOLVED:** **that the minutes of the meeting of the Amenities Committee held on 18<sup>th</sup> January 2018, with amendments: A3891.2 was seconded by Councillor Wilkins, not by Councillor Winter; A3893 should read "would not grant" instead of "cannot grant"; were received, approved, and signed by the Chairman**

Proposed by Councillor Champion  
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously by those entitled to vote.

**A.3902 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor Ms Fox advised the meeting that reports on CCTV activity in the Town Square were available from the CCTV operators and offered to contact BID Camborne to make them aware of this.

**A.3903 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET FOR THE 2017/2018 FINANCIAL YEAR AND AGREE ANY ACTION (TO FOLLOW)**

The Committee noted that:

- Code 66 (Small Works) had no increase in budget for next year, but as it included heritage assets – The Richard Trevithick statue, fountain and town clock – prudence would be needed;
- Code 68 (Christmas in Camborne) had less in the budget than shown, the reason being that most schools were yet to submit invoices for payment;

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- Code 104 (Public Conveniences) Cornwall Council had yet to bill for outstanding maintenance & cleaning costs to the Public Conveniences at Camborne Recreation Ground.

**A.3903.2 RESOLVED:** **that the current net position by code for the Amenities Revenue Budget for the 2017/18 Financial Year was received**

Proposed by Councillor Godolphin  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**A.3904 TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING WINTER WORKS PROGRAMME 2017/18, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The report covered the period from December to March and included street furniture repair & refurbishment, noticeboard maintenance, cleaning of stonework, Christmas Lantern Parade and immediate maintenance of the four devolved green spaces. Additional work included servicing of horticultural equipment in preparation for Summer 2018, maintaining facilities in the town and parish, identifying overgrown paths, the clearance of hazardous trees and clearing or reporting fly tipped areas; assisting schools, community groups and individuals with practical assistance or loan of equipment; members of the Amenities Team also retained currency or expanded their knowledge base through training.

The next stage of planned work was the continued improvement and maintenance of the green spaces and the summer floral display.

The Chairman thanked the Amenities Team for their excellent work and commitment.

**A.3904.2 RESOLVED:** **that a report from the Amenities & Projects Officer regarding winter works programme 2017/18 was received**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**A.3905 TO RECEIVE THE LOCAL MAINTENANCE PARTNERSHIP 2018-19 FROM CORNWALL COUNCIL AND APPROVE ACTION ACCORDINGLY**

It was noted that there was no increase in Cornwall Council's offer from the previous year.

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**A.3905.2 RESOLVED:** **that the Local Maintenance Partnership 2018/19 was received and that Cornwall Council's offer was accepted and approved**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**A.3906 TO RECEIVE CORRESPONDENCE FROM LYNHER TRAINING ON COUNCILLOR ATTENDANCE AT TRAINING COURSES, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Members of the Committee expressed an interest in attending suitable courses when places were available and it was agreed that the Amenities & Projects Officer would provide details of the training to the Planning & Development Committee for its attention.

**A.3906.2 RESOLVED:** **that correspondence from Lynher Training on Councillor attendance at the April Tree Inspection training course was received**

Proposed by Councillor Champion  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**A.3907 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL ON THE TRANSFER OF BUS SHELTERS**

**A.3907.2 RESOLVED:** **that correspondence from Cornwall Council on the transfer of Bus Shelters was received**

Proposed by Councillor Collins  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**A.3908 TO RECEIVE CORRESPONDENCE FROM VANESSA LUCKWELL, COMMUNITY LINK OFFICER, ON THE PROVISION OF SIGNAGE FOR THE TOWN SQUARE, AGREE ACTIONS AND AUTHORISE ASSOCIATED EXPENDITURE**

The Alcohol-Free Zone signs in the Town Square were now obsolete due to new legislation on public order signs but the Town Council could not remove them as they were not located in the part of the Square the Town Council owned. Councillor Collins advised that Cornwall Council was reviewing its

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signs and would inform the Town Council when new ones become available.

- A.3908.2 RESOLVED:** **that correspondence from Vanessa Luckwell, Community Link Officer, on the provision of signs for Commercial Square was received**

Proposed by Councillor Ms Z Fox  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

- A.3909 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

- A.3909.2 RESOLVED:** **that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded**

Proposed by Councillor Champion  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- A.3910 TO RECEIVE CORRESPONDENCE FROM REEF SERVICES ON THE MAINTENANCE OPTIONS FOR THE TOWN SQUARE FOUNTAIN, APPROVE ACTIONS AND AGREE ASSOCIATED EXPENDITURE**

The Committee considered all aspects of maintenance options for the fountain.

- A.3910.2 RESOLVED:** **that correspondence from Reef Services on the maintenance options for the Town Square Fountain was received and that Option 20087B was approved. Purchase and installation of the UV treatment to be authorised using funds from the Amenities Earmarked Reserve; ongoing maintenance to be funded from the Small Works budget (code 66)**

Proposed by Councillor Godolphin  
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

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There being no further business the Chairman closed the meeting at 6.57pm.

SIGNED BY THE CHAIRMAN.....

DATE .....