

**CAMBORNE TOWN COUNCIL
AMENITIES COMMITTEE 10TH DECEMBER 2015**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 10th December 2015 at 6.30 pm.

PRESENT Councillor Ms Merrick Chairman
Councillor Mrs V Dalley
Councillor Ms Z Fox
Councillor S Odgers
Councillor T Chalker (Ex Officio)
Councillor C Godolphin (Ex Officio)

In Attendance: Amanda Mugford, Town Clerk; Melanie Negus, Administrative Assistant and Alec Webb, Amenities Projects Officer

The Chairman explained the safety procedures to all those present.

A.3609 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.3609.2 RESOLVED: that the apologies from Councillors Champion, Krey, Winter, and Ms Robinson for non-attendance of the meeting of the Amenities Committee held on the 10th December 2015 were received

Proposed by Councillor Mrs Dalley
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

There were no apologies from Councillor Crickett.

A.3610 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillors Chalker, Godolphin, and Mrs Dalley declared interests in Agenda item 17 as they were Trevithick Day Society Committee members. Councillor Godolphin also declared an interest in Agenda item 12 as he was an officer in the Boys & Girls Brigade.

A.3611 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

A.3612 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN

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RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no public present.

A.3613 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

A.3614 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 15TH OCTOBER 2015 AND THE CHAIRMAN TO SIGN THEM

A.3614.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 15th October 2015 were received approved and signed by the Chairman

Proposed by Councillor Ms Merrick
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously by those entitled to vote.

A.3615 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Amenities Projects Officer Alec Webb informed members that he was making good progress obtaining quotes for replacement bins in the Town; and the work on the Town Clock was completed and had come in under budget.

A.3616 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES BUDGET 2015/2016

A.3616.2 RESOLVED: that the current net position by code for the Amenities budget 2015/2016 was received

Proposed by Councillor Ms Merrick
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3617 TO APPROVE THE RECOMMENDATIONS OF THE STRATEGIC BUDGET WORKING PARTY FOR RESOURCE ALLOCATION FOR THE 2016/2017 REVENUE BUDGET FOR STRATEGIC BUDGET HEADS HELD UNDER THE AMENITIES COST CENTRE FOR RECOMMENDATION TO THE FINANCE AND GENERAL PURPOSES COMMITTEE

Councillor Godolphin questioned cost code 64 Trevithick Day grant, £10,000.

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The Town Clerk informed him that the £12,500 approved at the December meeting of Full Council was for Trevithick Day 2016 and would be taken from the 2015/2016 financial year.

- A.3617.2 RESOLVED:** **that the recommendations of the Strategic Budget Working Party for resource allocation for the 2016/2017 revenue budget for strategic budget heads held under the Amenities cost centre; were approved for recommendation to the Finance and General Purposes Committee**

Proposed by Councillor Ms Merrick
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- A.3618 TO APPROVE ALLOCATIONS FOR THE 2016/2017 REVENUE BUDGET FOR THE REMAINING BUDGET HEADS HELD UNDER THE AMENITIES COST CENTRE FOR RECOMMENDATION TO THE FINANCE AND GENERAL PURPOSES COMMITTEE**

The Town Clerk informed members that the increase in salaries was due to Local Government pay increases from April 2016; the National Insurances increase was due to changes by Government relating to employers' contribution increasing in April 2016. Cost code 71a Public Conveniences had been set with a provision for new additions to the Town Council's Toilet Scheme and the Town Council providing finance to keep the Recreation Ground Toilets open.

- A.3618.2 RESOLVED:** **that that the recommendation to the Finance and General Purposes Committee, that cost code 50 Square Utilities budget be increased to £380 for the 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- A.3618.3 RESOLVED:** **that that the recommendation to the Finance and General Purposes Committee, that cost code 51 Business Rates – Store budget be increased to £8,568 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker

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Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.4 RESOLVED: **that that the recommendation to the Finance and General Purposes Committee, that cost code 52 Vehicle Costs budget be set at £2,500 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.5 RESOLVED: **that that the recommendation to the Finance and General Purposes Committee, that cost code 55 PWLB Loan Repayment Handyman Workshop/Store budget be set at £12,491 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.6 RESOLVED: **that that the recommendation to the Finance and General Purposes Committee, that cost code 56 Store Utilities budget be set at £1,150 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.7 RESOLVED: **that that the recommendation to the Finance and General Purposes Committee, that cost code 57 Specialist Hire budget be increased to £210 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.8 RESOLVED: **that that the recommendation to the Finance and General Purposes**

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Committee, that cost code 58 Machinery Purchases budget be set at £1,500 for 2016/2017 financial year; was approved

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.9 RESOLVED: that that the recommendation to the Finance and General Purposes Committee, that cost code 59 Store Maintenance budget be increased to £2,750 for 2016/2017 financial year; was approved

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.10 RESOLVED: that that the recommendation to the Finance and General Purposes Committee, that cost code 60 Street Furniture Purchase & Maintenance budget be increased to £5,000 for 2016/2017 financial year; was approved

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.11 RESOLVED: that that the recommendation to the Finance and General Purposes Committee, that cost code 62 Amenities Projects budget be set at £3,500 for 2016/2017 financial year; was approved

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.12 RESOLVED: that that the recommendation to the Finance and General Purposes Committee, that cost code 66 Small Works budget be set at £5,200 for 2016/2017 financial year; was approved

Proposed by Councillor Chalker
Seconded by Councillor Odgers

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On a vote being taken the matter was approved unanimously.

- A.3618.13 RESOLVED:** **that that the recommendation to the Finance and General Purposes Committee, that cost code 69 St Piran's Day budget be set at £500 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- A.3618.14 RESOLVED:** **that that the recommendation to the Finance and General Purposes Committee, that cost code 70 Surveys budget be set at £150 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- A.3618.15 RESOLVED:** **that the recommendation to the Finance and General Purposes Committee, that cost code 71 Environmental Grants budget be set at £2,000 for 2016/2017 financial year; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- A.3618.16 RESOLVED:** **that the recommendation to the Finance and General Purposes Committee, that the projected income of cost code 72 Enys Road Allotments of £238 for the financial year 2015/2016; was approved**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- A.3618.17 RESOLVED:** **that the recommendation to the Finance and General Purposes Committee, that the projected income of cost code 73 Amenities Miscellaneous of Zero for the**

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financial year 2015/2016 was approved
subject to a change of circumstances

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.18 RESOLVED: **that the recommendation to the Finance and General Purposes Committee, that the projected income of cost code 74 Agency Income of £3,000 for the financial year 2015/2016 was approved subject to a change of circumstances**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3618.19 RESOLVED: **that the recommendation to the Finance and General Purposes Committee, that the projected income of cost code 75 Floral Display Income of £2,200 for the financial year 2015/2016 was approved subject to a change of circumstances**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3619 TO RECEIVE A VERBAL REPORT ON THE ARRANGEMENTS FOR THE CHRISTMAS LANTERN PARADE, APPROVE ANY FURTHER ACTION AND ASSOCIATED EXPENDITURE

The Amenities Projects Officer informed members that the road closures for the lantern parade had been approved, and would be manned by A1 Security. Pirate FM's Holly Day would not be available to attend this year but two of the Pirate FM's Love Crew would be there. He had received an offer from the Odd Quad Quartet to perform free of charge in Rectory Road before the start of the parade, and the Samba Band would be leading the parade. The debriefing before the parade for marshals would be at the Donald Thomas Centre.

He thanked Councillors for delivering letters to the businesses that would be affected by the road closures; and reported that he had had good feedback from the businesses, for providing them with the information.

The Town Clerk reported that the cost of the parade would come in under budget as Cornwall Councillor Paul White had arranged with Andy James of

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Cormac Solutions Ltd to provide signs and cones for the parade free of charge.

A.3619.2 RESOLVED: **that a verbal report by the Amenities and Projects Officer on the arrangements for the Christmas Lantern Parade was received; and that a Christmas card be sent to Andy James of Cormac Solutions Ltd thanking him for the loan of signs and cones for use during the lantern parade**

Proposed by Councillor Godolphin
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

Councillor Godolphin informed members that the Boys & Girls Brigade would be prepared to perform before the parade in Rectory Road free of charge if the Town Council would allow them to lead the parade next year.

Having declared an interest in this agenda item Councillor Godolphin left the room.

Members considered Councillor Godolphin's proposal and it was agreed that that the Samba Band had led the parade for approximately five years and were very popular with the children participating in the parade. Councillors appreciated the offer and acknowledged that the Boys & Girls Brigade were very important to the town but thought it best that they perform in the parade as usual.

A.3619.3 RESOLVED: **the offer from the Odd Quad Quartet to perform at Rectory Road before the start Lantern Parade was accepted, and approved**

Proposed by Councillor Ms Fox
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

Councillor Godolphin re-entered the meeting.

A.3620 TO CONSIDER AN APPLICATION BY MR A GIDDENS FOR THE USE OF THE TOWN SQUARE AND APPROVE ACTION ACCORDINGLY

Mr Giddens' request to use the Town Square was discussed considering the frequency of use, businesses in the town centre and the desire to create an attractive environment for everyone using the town.

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- A.3620.2 RESOLVED:** **that an application from Mr Giddens for use of the Camborne Town Square was considered, and refused; and that Mr Giddens be informed accordingly**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

- A.3621 TO CONSIDER ARRANGEMENTS FOR THE SERVICE AND MAINTENANCE OF THE COUNCIL'S LAND ROVER AND AGREE ACTION ACCORDINGLY**

Members discussed distance, cost and time inconvenience of having the Town Council's Land Rover serviced at Land Rover dealership in Truro. The Amenities Projects Officer informed members that there had been a small problem recently with the Land Rover, and on taking it for repair to Glasson's Garage in Camborne it had been repaired free of charge. Glasson's Garage had submitted a very competitive quote for the yearly service of the Town Council's Land Rover.

- A.3621.2 RESOLVED:** **that Glasson's Garage, Camborne was the Town Council's choice for maintenance and servicing the Town Council's Land Rover**

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

- A.3622 TO CONSIDER ARRANGEMENTS FOR THE SUPPLY OF FUEL FOR THE COUNCIL'S LAND ROVER AND AGREE ACTION ACCORDINGLY**

- A.3622.2 RESOLVED:** **that the Town Council Change to a cheaper supplier for fuel for the Town Council's Land Rover; and make the relevant arrangements accordingly**

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

- A.3623 TO RECEIVE CORRESPONDENCE FROM SOUTH WEST WATER AND GEORGE EUSTICE MP REGARDING RAW SEWAGE DISCHARGE AT GODREVY AND AGREE ANY ACTION**

Members discussed the letter received from South West Water and that the content had not addressed the questions submitted by the Town

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Council. Members felt it would be more appropriate for this subject to be addressed by the Planning Committee.

- A.3623.2 RESOLVED:** **that correspondence from South West Water and George Eustice MP regarding raw sewage discharge at Godrevy be put to a meeting of the Planning Committee**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

Having declared interests in Agenda item 17 Councillors Chalker and Godolphin, left the room.

- A.3624 TO CONSIDER A REQUEST FROM THE TREVITHICK DAY COMMITTEE TO USE THE WORKSHOP/STORE TO STORE 'POP UP' MARKET STALLS**

Councillor Mrs Dalley felt that the local schools should be involved with the 'pop up' market stalls to raise their profiles.

Having declared an interest in Agenda item 17 Councillor Mrs Dalley left the room.

Members discussed the Town Council's Workshop/Store and the strong possibility of the Town Council taking on devolved services when the store would be needed for extra equipment and machinery. The handymen also worked there, so space was needed for safety in the workplace. Possible access requirements at weekends were also considered as well as the need to give equal treatment to all community groups in the parish.

- A.3624.2 RESOLVED:** **that a request from the Trevithick Day Committee to use the Workshop/Store to store 'pop up' market stalls was denied in the interests of safety at work and future space needs. The Town Council suggested that the Trevithick Day Committee approach the schools to store each stall**

Proposed by Councillor Ms Fox
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

Councillors Chalker, Godolphin and Mrs Dalley re-entered the meeting.

- A.3625 TO RECEIVE CORRESPONDENCE FROM PCSO LINZI REGAN REGARDING A COMMUNITY YOUTH PROJECT AND AGREE ANY ACTION**

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Councillor Ms Fox informed members that she had some useful contacts and would be willing to liaise with PCSO Regan.

- A.3625.2 RESOLVED:** **that correspondence from PCSO Linzi Regan regarding a community youth project was received and that Councillor Ms Fox would contact her directly with contact details of possible interested parties**

Proposed by Councillor Ms Fox
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a Majority.

- A.3626 TO RECEIVE AN UPDATE ON THE REFURBISHMENT OF THE TOWN TRAIL PLAQUES AND AGREE ANY ACTION**

The Town Clerk informed members that the refurbishment of the Town Trail Plaques was complete and they were looking very smart

- A.3626.2 RESOLVED:** **that an update on the refurbishment of the Town Trail plaques was received and the Town Clerk draw up a press release on the refurbishment**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- A.3627 TO CONSIDER A REQUEST FROM COUNCILLOR GODOLPHIN FOR THE INSTALLATION AND PURCHASE OF A POST-MOUNTED WASTE BIN AT THE JUNCTION OF TRELWARREN STREET AND WESLEY STREET, APPROVE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE**

The Town Clerk informed members that the installation of any new bins would affect the CORY contract for disposal. She had spoken to Paul Daddow of CORY and had been informed that the siting of a bin on the lamp post would not be allowed, but that the street sweepers would be instructed to be more vigilant in that area.

- A.3627.2 RESOLVED:** **that no action be taken on a request from Councillor Godolphin for the installation and purchase of a post-mounted waste bin at the junction of Trelowarren Street and Wesley Street**

Proposed by Councillor Ms Merrick
Seconded by Councillor Chalker

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On a vote being taken the matter was approved by a Majority.

A.3628 TO REVIEW CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE OFF STREET PARKING PLACES ORDER AND AGREE ANY APPROPRIATE ACTION (A.3535.2)

The Town Clerk informed Members that, at a recent meeting at Dolcoath, Cornwall Councillor Bert Biscoe had stated that parking charges would not be increased in 2016 and that new signage would go up in the near future.

A.3628.2 RESOLVED: that correspondence from Cornwall Council regarding the Off Street Parking Places Order was reviewed and deferred until April 2016

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

A.3629 TO RECEIVE CORRESPONDENCE FROM GWINEAR GWITHIAN PARISH COUNCIL REGARDING CAMBORNE BUS STATION AND AGREE A RESPONSE

The Town Clerk informed members that the Town Council had written to First Bus Company on a number of occasions since 2011.

A.3629.2 RESOLVED: that correspondence from Gwinear Gwithian Parish Council regarding Camborne Bus Station was received. A letter be sent advising them to write to Cornwall Council for advice copying in their Cornwall Councillor

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.55pm.

SIGNED BY THE CHAIRMAN.....

DATE